

Application for a pre- development enquiry

Guidance notes



Guidance notes - Pre development enquiry

Pre development enquiries are designed to aid developers and their consultants in understanding the impact of their proposed development on Thames Water sewerage network.

You may also use this application form to enable early discussion/meeting on planning issues such as Flood Risk Assessments, capacity checks, drainage strategies and pre S104 application layouts.

Once we have received your application Thames Water will undertake a simple desktop study to determine your sites impact on our network and identify if any detailed further analysis or modelling is required.

Please note, that all relevant sections of the application must be fully completed, as insufficient information will result in your application being returned to you, which will result in your response being delayed.

Section A - Applicant Details

Please provide the full name, address and contact details of the person or company making the Pre-development enquiry.

All applications must be paid for prior to any response being answered. Please send your cheque, with the amount (including VAT), to Thames Water Limited with the accompanying fully completed application to:

Thames Water
Developer Services
Clearwater Court
Vastern Road
Reading
Berkshire RG1 8DB

Section B - Development site details

The site must hold a comprehensive address, scaled location plan and site layout (if available) which will assist in determining the location of proposed connection points. A 12 figure grid reference highlighting the centre point of the site will also be helpful to us if an address is difficult to determine.

The type, number of units and size of the development will assist us.

Section C - Site history details

We require information on the history of the site, therefore, if the site is Brownfield ie. land identified for redevelopment, then please let us know if the site has sewerage connections and what was previously occupying the site.

Section D – Proposed development and flows

Please indicate the proposed discharge rates for surface water and foul discharge in litres per second (l/s).

Section E – Checklist and declaration

Ensure that you have fully completed all relevant sections of the application. Please print your name, sign and date the application form and enclose:

- a scaled location plan
- a scaled site layout
- payment of the required fee of £398 + VAT

What happens next?

Once we have received your fully completed application form we will provide you with the following response to your application:

- A preliminary assessment of any restrictions and potential connection points to the existing sewerage network.
- A preliminary assessment of any reinforcement works that will be required to service the development.
- Details of any protective measures for sewerage assets which may require diversion or easements.

We will endeavor to respond to you within 15 working days of receipt of your application providing it is not necessary to carry out further investigation works.

If further analysis is required, involving detailed modelling and site investigation (depth loggers, rain gauges or flow monitors) we are able to provide you with a scope, estimated cost and timeframe for undertaking a formal impact study for the price of £400 + VAT. Once completed this study would include a full report detailing the impact and recommendations/network improvements required to alleviate any increased flood risk.

Section E

Checklist and declaration

I have completed the application form and attach the following information:

Application fee of £398 + VAT

A scaled location plan ie. site plans showing existing and proposed layouts.

Declaration

I agree, that for the purposes of the Water Industry Act 2003 and the Data Protection Act 1998, the information provided in this form and in any accompanying documents, may be held on a computer and processed by Thames Water Ltd and its servants and agents for all purposes conneted with the Company's statutory water and sewerage undertakings.

Print Name

Position within Company

Company

Date

Signature

Getting in touch with us

For enquiries regarding this application or any other questions relating to your building or development work please contact us on:

0800 009 3921

Monday - Friday 8.00am-5.00pm

You can write to us at

**Thames Water, Developer Services, Clearwater Court, Vastern Road,
Reading, Berkshire RG1 8DB**

Alternatively you can email us on developer.services@thameswater.co.uk
or visit our website address at thameswater.co.uk/developerservices

**You can contact Thames Water 24 hours a day, 365 days a year.
We record all our calls to ensure that we always give you a quality service.**

0800 980 8800

- [Queries relating to your bill](#)
- [Change of address](#)
- [Meter readings](#)

Minicom service if you are deaf or hard
of hearing
0800 316 6899

To contact us from abroad:
+44 1793 366011

If you prefer you can write to us at:
Thames Water PO Box 286
Swindon SN38 2RA

Visit the Thames Water website at
thameswater.co.uk

0800 316 9800

- [For emergencies](#)
- [Other non-billing enquiries](#)
- [Literature](#)

Minicom service if you are deaf or hard
of hearing
0800 316 9898

Have you any comments about this
leaflet?

We will be happy to hear from you re-
garding this or any other matter where
you feel our service to you could be
improved.

**This leaflet can be supplied in braille
or audio-tape upon request.**