**Please complete using block capitals**

All Thames Water talks are free of charge but any cancellation of less than two weeks notice will incur a £50 fee that will be donated to our principal charity WaterAid.

**Bookings must be made eight weeks in advance of the required date.**

When completed, please return this form by email: **education@thameswater.co.uk**

Or by post to: **Thames Water Speaker Programme, Clearwater Court 2nd East, Vastern Road, Reading RG1 8DB**

**Your Contact Details: \*all data provided is securely kept for no longer than 12 months from request**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | | |
| **Job Title:** |  | | |
| **Contact Number:** |  | **Mobile:** |  |
| **Email Address:** |  | | |

**Your Organisation Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organisation Name:** |  | | |
| **Address:** |  | | |
| **Address:** |  | | |
| **Town:** |  | | |
| **If London please note which Borough:** |  | **Postcode** |  |

**Speaker Request:**

|  |  |
| --- | --- |
| **Date Required:\*** |  |
| **Audience Age:** |  |
| **Audience Size:** |  |
| **Length of Talk:** |  |
| **Approximate Time:** | ❑ AM session Approx start time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ❑ PM session Approx start time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Topic(s) to be Covered:** *(e.g. water conservation, water cycle, environment, sewage treatment)* | ❑ Water Efficiency ❑ Water & Waste Water Treatment  ❑ Careers ❑ Fatbergs (Bin it Don’t Block it)  ❑ WaterAid ❑ Extra help for customers  ❑ Other, please specify below: |
| **Would you be interested to arrange a visit to one of our Education Centres?** | ❑ Didcot Education Centre ❑ Hogsmill Education Centre  ❑ Maple Lodge Education Centre ❑ Slough Education Centre  ❑ Long Reach Education Centre ❑ Deephams Education Centre |