



Divert a public sewer

Application form

Please complete this form and return it to us at



developer.services@thameswater.co.uk or



Thames Water, Developer Services,
Clearwater Court, Vastern Road, Reading, RG1 8DB

Application to divert a public sewer

Please complete all sections of this form in BLOCK CAPITALS

A - About the person applying

This can be the property owner or someone acting on their behalf.

Company name

Title Mr Mrs Ms Miss Dr Other

First name(s)

Last name

Preferred contact number

Alternative number

Email address

Full postal address Address line 1

Address line 2

Town

County

Postcode

Are you a: Land promoter Property developer Homeowner

Self-lay provider NAV (inset provider)

Consultant,
working on
behalf of
which client

Other (please
specify)

B - Nominated contact

Who should we contact with any queries? Applicant Someone else

If someone else:

Company name

Title Mr Mrs Ms Miss Dr. Other

First name(s)

Last name

Preferred contact number

Alternative number

Email address

Full postal address Address line 1

Address line 2

Town

County:

Postcode:

Is this the owner of the site? Yes No

C - Invoices

Who should we send any invoices to? Applicant Nominated contact Someone else

If someone else:

Company name

Title Mr Mrs Ms Miss Dr. Other

First name(s)

Last name

Full postal address Address line 1

Address line 2

Town

County

Postcode

Email address

D - About the site

Please provide the address where the work is taking place.

Site address: Same as applicant Same as nominated contact Somewhere else

If somewhere else

Full postal address Address line 1

Address line 2

Town

County

Postcode

What is the local authority for the site?

Ordnance survey grid ref

Development description: Please provide as much information as possible, including information about the development overall and the diversion work required.

Please send any supporting information alongside this form.

MM YYYY

Anticipated first occupation date

(if unsure, please provide estimated dates)

MM YYYY

Anticipated final occupation date

(if unsure, please provide estimated dates)

E - How we'll use this information

We'll use the information you give on this application form, and potentially share it with our delivery partners, to provide the service you've requested.

This could include contacting you to discuss your application and/or provide more details, visiting the site where work needs to be carried out, and invoicing you when appropriate. Your feedback is important to us, so we may also use the information to ask for your feedback on how we can improve our performance.

We won't use this information for marketing purposes without contacting you to seek your consent.

You can find Thames Water's privacy policy at thameswater.co.uk/Legal/Privacy.

F – How to pay

About the application fee

You'll need to pay a non-refundable application fee in order for us to process your application. The fee you'll pay will depend on the nature of the diversion – we'll assess your application and contact you to let you know which fee applies. At this point we'll provide a DS reference number which you should quote when making your payment.

For more information on our charges please refer to our 'Charging arrangements for new connection services' on our website.

You can pay using the following methods:

BACS or CHAPS: Please pay to the Thames Water Utilities Ltd account, using the following information and quoting your DS reference number:

Sort Code: 60-00-01

Bank Account: 90478703

For international payments, the IBAN number is GB96NWBK60000190478703

For CHAPS payments, the BIC number is NWBKGB2L

Please note that payments can get lost if you don't use your DS reference number as the reference.

Credit or debit card: Please tell us the following details, and we'll call to arrange payment:

Telephone number

Name of card holder

Please note that we don't accept American Express.

I will pay the non-refundable application fees by:

Cheque: Please make payable to Thames Water Utilities Ltd.

BACS or CHAPS

Debit or credit card

Cheque

If you're emailing your form, once we receive your application we'll respond to you with a DS ref number which you should quote when paying for the service, if you decide to progress with this. If you're posting your form, you can attach a cheque to it directly.

G - Checklist and declaration

You must provide the following alongside your application:

- **Site plan** showing the site boundary and proposed diversion route, plus any third party land to be crossed (if applicable)
- A report showing the results of a **CCTV survey** of the sewer
- **Non-refundable application fee**

If available, please also attach the following information to help us to process your application:

- Information from any surveys already undertaken
- Details and locations of any other utility services, such as gas and electricity
- Soils and borehole information, such as ground make up, soil types and depths
- Valid planning consent

Declaration

I confirm to the best of my knowledge that the information in this application is complete and correct.

Signature

Name in BLOCK CAPS

Job title

Date

Please send your completed form and accompanying attachments by email to developer.services@thameswater.co.uk or by post to Developer Services, Thames Water, Clearwater Court, Vastern Road, Reading, Berkshire, RG1 8DB.



Get in touch with us

For enquiries regarding this application or any other questions relating to your building or development work please contact us on:



thameswater.co.uk/developerservices



developer.services@thameswater.co.uk



0800 009 3921

Monday – Friday, 8am – 5pm



Thames Water, Developer Services,
Clearwater Court, Vastern Road, Reading,
Berkshire RG1 8DB

This leaflet can be supplied in braille or audio-tape upon request.