



Building over or near a public sewer

Application form

Please complete this form and return it to us at



developer.services@thameswater.co.uk or



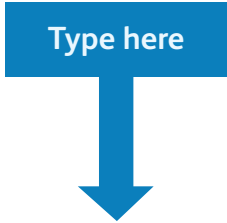
Thames Water, Developer Services,
Clearwater Court, Vastern Road, Reading, RG1 8DB

Application to build over or near a public sewer

You don't need to print this form. Just type your answers straight into the boxes below and email it to us at developer.services@thameswater.co.uk

A - About the person applying

This is the person we'll contact about the application and who will receive all correspondence. This can be the property owner or someone acting on their behalf.



Are you applying as? An individual or A company
An 'individual' is a homeowner and 'A company' is an agent/architect/builder, etc, acting on behalf of the homeowner

Company name

Title Mr Mrs Ms Miss Dr Other

First name(s)

Last name

B - Applicant contact details

We'll use these details to get in touch with you about your application.

Preferred contact number

Alternative number

Full postal address Address line 1

Address line 2

Town

County Postcode

Email address

C - Where the work is taking place

What is the site address?

Same as applicant details? Yes No

If No:

Site name

Full postal address Address line 1

Address line 2

Town

County

Postcode

Who's the best person to contact on site?

The person applying Yes No

If No:

Full name

Contact number

D - The property owner

Who owns the property?

Details of the owner(s) of the freehold must be provided, as they will need to be a party to any agreement.

The person applying Yes No

If No:

Title Mr Mrs Ms Miss Dr Other

First name(s)

Last name

Full postal address Address line 1

Address line 2

Town

County

Postcode

Email address

Is there another owner? Yes No

(If Yes, please complete the 'Other owners' section at the end of the form.)

E - Invoices

Who should we send invoices to?

Applicant
(Please tick one)

Nominated contact

Someone else

If someone else

Mr Mrs Ms Miss Dr Other

If owner, which one?

1 2 3
(Please tick one)

First name(s)

Last name

Full postal address

Address line 1

Address line 2

Town:

County

Postcode

Email address

F - Development details

Has excavation work started?

Yes No

What are you building?

New building Side extension Rear extension Front extension
Underpinning Basement

Which local authority does the property fall under?

When was the existing property built?

D D M M YYYY
| |

This may help determine if you need a build over agreement.

How did you know you needed to apply?

(Please tick one)

Building control Approved inspector Thames Water website
Letter from Thames Water
Other:

G - Working out the costs

Is the work taking place for someone entitled to Disability Benefit?

Yes

No

What is the internal diameter of the sewer?

150mm or less

151 to 375mm

over 375mm

(Please tick one)

Class 1	150mm or less	£130
Class 2	151mm – 375mm	£440
Class 3	over 375mm	£520

Costs relating to disabled applicant:

Class 1	150mm or less	Free
Class 2	151mm – 375mm	£310
Class 3	over 375mm	£390

Actual costs will be charged for sewers over 375mm. Additional costs may be required for applications relating to strategic or critical sewers. Any additional costs we incur will be invoiced accordingly.

Cheques should be made payable to Thames Water Utilities Limited with the site address written on the back. If you wish to pay by credit card, please indicate your contact name and number here and we'll contact you to take payment.

Card holder name

Telephone number

H - Enclose your documents

Please make sure the sewer is clearly marked on the drawing.

All drawings must be of suitable detail and have a drawing reference number on them.

What we need from you to process your application:

- Site location plan
- Cross-sectional foundation plan
- Existing and proposed ground floor plans
- Proof of entitlement to disability benefit (e.g. Letter from the Department of Works and Pensions, Blue Badge)

Two copies of the following information should accompany your application form:

- 1 Site location plan @ 1:1250
- 2 Site plan @ 1:100 or larger, showing location of sewer and manholes
- 3 Sectional plan of buildings
- 4 Section through building indicating position of sewer relative to structure in relation to the new structure. This should also show foundation arrangement and manhole details.
- 5 Copies of drawings submitted for Building Regulations approval
- 6 Please ensure the sewer is clearly marked on the drawing showing its position.

I. How we'll use this information

We'll use the information you give on this application form, and potentially share it with our delivery partners, to provide the service you've requested.

This could include contacting you to discuss your application and/or provide more details, visiting the site where work needs to be carried out, and invoicing you when appropriate. Your feedback is important to us, so we may also use the information to ask for your feedback on how we can improve our performance.

We won't use this information for marketing purposes without contacting you to seek your consent.

You can find Thames Water's privacy policy at thameswater.co.uk/Legal/Privacy

J. Checklist and Declaration

Please ensure that you have included the following items with this application form:

- 1 Drawings** **2 Appropriate fees**

Failure to include any of the above will mark your application as incomplete, resulting in its delay or return to you.

Once consent has been granted, no refund for the application can be given. If you cancel your application, we may need to charge an extra fee.

Please note that signing this application does not automatically grant you approval. No work should start until approval has been granted.

I confirm to the best of my knowledge the above information to be complete and correct.

Signature

Name

Date

K. Other owners (Please complete this section if more than one owner in section D)

Owner 2

Title	Mr	Mrs	Ms	Miss	Dr	Other
First name(s)						
Last name						
Full postal address	Address line 1					
	Address line 2					
	Town					
	County			Postcode		
Email address						

Owner 3

Title	Mr	Mrs	Ms	Miss	Dr	Other
First name(s)						
Last name						
Full postal address	Address line 1					
	Address line 2					
	Town					
	County			Postcode		
Email address						



Get in touch with us

For enquiries regarding this application or any other questions relating to your building or development work please contact us on:



thameswater.co.uk/developerservices



developer.services@thameswater.co.uk



0800 009 3921

Monday – Friday, 8am – 5pm



Thames Water, Developer Services,
Clearwater Court, Vastern Road, Reading,
Berkshire RG1 8DB

This leaflet can be supplied in braille
or audio-tape upon request.